

## 3GQ Ordering Information

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- All orders must be emailed to 3GQ@3glighting.com.
- 3GQ order lead times are 10 days or less and are calculated from the Order Release Date.
- Orders received by 3G after 12PM EST, on weekends or holidays will be entered the following business day.
- Only items specifically listed below qualify for 3GQ shipping and the quantities must be equal or less than the allowable amount for 3GQ.
- Please consult 3G for orders larger than the allowable amount and for additional product options not shown.

<u>Pendant Linia</u>	<u>Recessed Linia</u>	<u>Downlight</u>	<u>Madison</u>	<u>Pendant Cylinder</u>	<u>Surface Cylinder</u>
4PLI-D	4RLI	DL33RF70	RC1	PCL45R	SCL45R
4PLI-DI		DL45RA	RC2		
		DL45RF			

### Note:

- For Madison, Cylinder and Downlight products, the maximum quantity for QuickShip is 50 pieces.
- For Linia products, the maximum quantity for QuickShip is 400 ft. 1ft increments are allowed for Recessed Linia and 4ft increments for Pendant Linia.

## How to Order

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- All orders must be emailed to 3GQ@3glighting.com.
- Purchase orders must be marked for 3GQ and must be separated from standard (non-3GQ) orders.
- Part numbers must begin with 3GQ and contain ONLY 3GQ product part numbers.
- Purchase orders must be complete with:
  - Project Name, Location and complete "Ship To:" Address
  - Accurate shipping instructions
  - Accurate and complete part numbers
  - Site Contact Name and Contact Number AND any special shipping instructions
  - Accurate billing information, complete with Federal Tax ID Number and Resale Certificate
- Orders must be entered at book price only, no discounting for 3GQ.
- Orders can only be revised or canceled 24 hours after reception of the original PO. Confirmation of unclear information to orders entered may affect the lead time.

## Terms and Conditions

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- Distributors must have established terms, be in good standing and the purchase order must not extend the customer beyond their credit limit.
- New distributors can participate in 3GQ, but payment will be required in advance of shipment.
- Any purchase orders entered without complete part numbers or not within the guidelines shown above may cause shipping delays and will void the 3GQ commitment.
- Free shipment for orders above \$7500 as per 3G Lighting Freight Policy.
- 3GQ is a Ship time commitment. It is not a Delivery time commitment.
- 3GQ is a commitment that we strive to meet on every QuickShip order, however it's not associated with a monetary guarantee of any kind.
- 3G Lighting reserves the right to change specifications without notice.
- All 3G LIGHTING STANDARD TERMS AND CONDITIONS APPLY to 3GQ ORDERS.